

St. Francis of Assisi School Leadership Council Meeting

August 13, 2026 6:30pm – 8:00pm

Location: SFA School Science Lab (2nd floor of school)

Zoom Meeting (if needed):

Members Present (X) Members Absent (-)			
Chair- Brenda Pedersen		Communications Director – Phil Stover	Pastor - Father Joe Pins
Andrew Phillips		Fundraising Director – Becky Baker	Wendy Henry (Preschool Director)
Secretary – Mollie Mertens		Volunteer Coordinator-Jennifer Tracey	Jeff Lynch (Principal)
Treasurer – John Cord		At-Large – Adam Mullinax	Jodi Halligan (Assistant Principal)
At-Large – Steve Craig		At-Large – Baylie Panzi	
At-Large – William Downs		At-Large – Michael Perrin	Sara Hedding (Pastoral Council Rep)
Visitors/Invited Guests			

AGENDA

1. Opening Prayer
2. Approval of June 11, 2026 Leadership Council meeting minutes – (prepared by Mollie)
3. Open Forum (max 15 minutes) –
Parents/Guests attending -
4. Report: Treasurer's Report (John)
5. Report: Fundraising and Development Director Update (Becky)
6. Report: Volunteer Coordinator – Update (Jennifer)
7. Old Business: Follow-up of Items from last Council Meeting
 - New Leadership Council Officers for 2026-2027 – vote for new Vice Chair
 - Final plans for carline this school year
 - Plans & schedule of monthly Sunday masses for students + parents for each grade
 - Plans for Back to School supply drop off and meet the teacher event
8. Leadership Council Member Survey Results – online surveys completed June 12-28, 2026 (Phil & Steve)
9. Review of expectations of the Leadership council and review of the bylaws.
10. Pastoral Update: Fr. Pins – including *Rebuild My Church* project update
11. Administrator's Report
 - SFA Preschool (Preschool Director Wendy)
 - SFA School (Principal Jeff / Assistant Principal Jody) including
 - Discussion of FAST exam student scores during 2025-2026 school year
 - Discussion of SFA School Strategic Plan
 - SMART Goals and Teacher Professional Development Plans for SFA School 2026-2027

- New Teachers hired for 2026-2027 school year

12. Update from Committees – No written summaries were sent by email to LC members in advance of meeting

13. New Business

- Plans for School News & Notes discussions of Covenant of Trust Requirements for Parents
- Track-a-Thon Plans: Scheduled for September 18, 2026 (rain date September 25)

14. Executive Session (as applicable)

15. Closing Prayer

16. Next Leadership Council meeting scheduled for **September 10, 2026**

17. Adjournment